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Vermont Agriculture and Environmental Laboratory: DRAFT Proposal for Governance Model (2/15)

Governance Board:

Composition: approx. 11

- Deputy Secretaries: Ag and ANR
- Directors
 - Ag: Ag Resources Management; Food Safety/Consumer Protection; Finance, IT
 - Section Chiefs: Pesticide, Feed, Fertilize; Dairy
 - ANR: Watershed Mgmt; Air Quality and Climate; Waste Management

Executive Committee will consist of Deputy Secretaries and Ag Resources Mgmt (ARM) Director (Lab Director reports to ARM Director). *Sets monthly agenda with Lab Director; provides decision-making if Governance Board is unable. Provides guidance to ARM director for personnel/other matters.

Roles/Responsibilities:

- Strategic Planning and Goal Development: 5 yr; 10 yr.
- Fiscal Mgmt: Ensure Business Model includes Revenue opportunities and Cost analysis
 - RBA Performance Measurements
- Lab Facility Oversight
- Program Oversight/Direction
 - Technology: Development of an integrated LIMS (Lab Information Mgmt System)
 - Quality Control/Assurance

Frequency of Meetings: Monthly

Lab Management Team:

Composition: Agency Internal -- Governance Board plus Section Chiefs and Supervisors from AG/ANR

Roles/Responsibilities: Provide program updates, needs as related to Lab Infrastructure; propose new efficiencies (ie. Sample transport), ideas for program expansion as well as Revenue stream opportunities.

Frequency of Meetings: Bi-weekly during construction phase; bi-monthly post construction.

Stakeholder Advisory Committee:

External organizations convene to share perspective about program effectiveness, accessibility, potential testing or workforce training opportunities.

Composition: Organizations to be identified. May include: Farm organizations ie. NOFA, Farm Bureau, Rural Vermont; UVM Extension; Watershed organizations ie. Friends of Northern Lake Champlain; Farmers Watershed Alliance; Environmental Organizations ie. VNRC, Lake Champlain Citizens Advisory Committee, etc.

Frequency: Bi-annually